



MINNESOTA STATE
Board of Trustees

AGENDA ITEM SUMMARY

NAME: Finance and Facilities Committee

DATE: April 16, 2024

TITLE: Contracts Requiring Board Approval: Education Solutions Software Licensing agreement, System Office

Action

Review and Discussion

This item is required by policy

PRESENTERS

Bill Maki, Vice Chancellor for Finance and Facilities

Tim Anderson, System Director for Procurement and Contract Management

Jamie Nordstrom, System Director, Technology and Budget

PURPOSE

Board Policy 5.14, Contracts, Procurements, and Supplier Diversity, requires Board of Trustees approval of any procurement, lease agreement, or professional, technical, or consulting service contract with a value in excess of \$1,000,000 or contract amendment that would increase the total value of a contract to more than \$1,000,000.

Contract Requiring Board Approval: Education Solutions Software Licensing agreement,
System Office

BACKGROUND INFORMATION

The current contract with Insight Public Sector, Inc., a Microsoft Licensing Solution Partner for an Enrollment for Education Solutions agreement (EES), was presented to and approved by the Board in March 2019 for a contract to not exceed \$13.8M for a five-year term. As this contract is expiring June 30, 2024, the system office is seeking approval to enter into a new system-wide Microsoft EES contract through June 30, 2029. Software House International (SHI) was selected through a request for bid (RFB) process to seek best pricing with current State of Minnesota contract holders in February 2024. SHI is a Microsoft Licensing Solution Partner that is an approved supplier through the State of Minnesota master vendor program. The cost over the five (5) years will not exceed \$15,000,000.

The Microsoft EES provides all Minnesota State colleges, universities, and the system office with access to the latest versions of Microsoft software for faculty, staff, and students. The Microsoft EES offers educational discounts, electronic distribution of software, and software asset management. System-wide participation assures licensing compliance for both new and legacy software versions. The entire Microsoft catalog of software products is available under this agreement. Products include operating systems, desktop productivity tools, client access licenses, server software, server licenses, and Azure cloud services. As the system moves from on premise hardware to using Microsoft's cloud, Azure, costs will increase from previous agreements. This agreement allows Minnesota State to utilize Microsoft licensing and Azure cloud services.

FINANCIAL TERMS

The request is a new contract for a term of up to five (5) years. The cost over the five (5) years will not exceed \$15,000,000. Campuses and the system office pay directly to Software House International for all costs related to the Microsoft EES.

RECOMMENDED ACTION

The Finance and Facilities Committee recommends that the Board of Trustees authorize the chancellor or the chancellor's designee to execute a contract with Software House International for up to five (5) years (July 01, 2024 to June 30, 2029) for an amount not to exceed \$15,000,000 for the purposes of Microsoft Licensing and Cloud Services. The Finance and Facilities Committee further recommends that the Board of Trustees directs the chancellor or his designee to execute all necessary documents.

Date Presented to the Finance and Facilities Committee: 4/16/24
Date Presented to the Board of Trustees: 4/16/24
Date of Implementation: 4/17/24